

**MINUTES OF THE MEETING
OF THE BOARD OF THE
MUNICIPAL EMERGENCY SERVICES AUTHORITY
OF LANCASTER COUNTY
March 27, 2024**

A meeting of the Board of the MUNICIPAL EMERGENCY SERVICES AUTHORITY OF LANCASTER COUNTY (MESA) was held on Wednesday, March 27, 2024, at 6:00 PM in the Elizabethtown Borough Council Chambers, 600 South Hanover Street, Elizabethtown, Pennsylvania, 17022.

The meeting was called to order by Chairperson Debra Dupler.

Roll call: Debra Dupler, Jeffrey Butler, Justin Risser, Jeffrey Hudson, Roger Snyder and Jeffrey McCloud were present. Also present was David Jones, Board Solicitor.

Ms. Dupler opened the meeting for public comment. None were heard.

On a motion of Mr. Snyder, seconded by Mr. Hudson, the Board unanimously approved the minutes of the March 13, 2024 meeting of the Board.

MESA Financial Manager Mr. Hershey provided a report of fees collected as of March 27, 2024. The report indicated that 78% of the budgeted fee revenue has been collected. Approximately 50% of businesses have responded, and 34% of the budgeted fee amount to be generated from businesses, has been collected.

Authority Manager Report – Scott Kingsboro, Authority Manager, presented the following report to the Board.

- Station construction is done just a little painting is yet to be completed
- 4 units need graphics on the units (All painted strips or whole unit red) Thoughts??
- New supervisor accepted position Kevin Cox Jr.
- Northwest EMS retirement plan will be terminated on 4/1/2024 and moved to MESA 457 plan or people can move the money to qualified plans
- White Rudy met with NWEMS board to go over audit today.
- Medicare and Medicaid is complete and will start billing under MESA numbers
- Rig #8 should be finished in April
- A meeting with Life Lion has been scheduled to discuss Life Lion mailing to MESA residents.

Jason Kirsch reported that the draft inserts to be included with missed Mount Joy Township mailing is ready. The postcard reminder for past due accounts is being finalized. There are approximately 3,600 accounts that will receive the reminder.

The Board discussed the formation of a community-based advisory board to MESA and what role such a board would serve. Thoughts included community outreach for input on quality of services, and community education about MESA.

There was discussion regarding the logistics of transferring assets from Northwest EMS to MESA. Mr. Jones will work with Northwest EMS counsel to finalize.

The Board recognized the promotion of Kevin Cox, Jr. to Captain. In addition, Mr. Kingsboro reported the hiring of an EMT to fill an opening.

On a motion of Mr. Snyder, seconded by Mr. McCloud, the Board unanimously approved the payment of bills totaling \$221,445.96, as presented on Bill List 2025-04GF and payment of bills totaling \$735.80, as presented on ARPA Bill List 2024-08.

The Board briefly discussed opportunities for Board members to provide MESA information to other municipalities. The annual conferences held by the Pennsylvania State Association of Township Supervisors and Pennsylvania state Association of Boroughs were identified as potential venues.

The next regular meeting of the Board is scheduled to be held on Wednesday, April 10, 2024 beginning at 6:00 P.M.

A motion was made by Mr. Snyder and seconded by Mr. McCloud, to adjourn the meeting at 7:40 P.M. All members present voted in favor of the motion.

Respectfully submitted,

Jeffrey L. Butler (Secretary)